

# Smoke-Free Air Violation Complaint Form:

Instructions: Complete this form to report a potential violation of the Michigan Smoke-Free Air Law or the Muskegon County Clean Indoor Air Regulation by a food service or bar establishment only.

When complete, fax it to (231) 724-3366 or mail it to: Public Health Muskegon County, Attn: Tobacco Compliance, 209 E Apple Ave, Muskegon, MI 49442.

If your complaint involves a worksite or public place (not a food service establishment or bar), please call the Compliance Evaluator at Public Health – Muskegon County at (231) 724-1263.



**Public Health**  
Prevent. Promote. Protect.

**Muskegon County**

## Fields with the asterisk (\*) must be completed to be investigated.

\*Today's Date: \_\_\_\_\_

\*Date of Potential Violation: \_\_\_\_\_ \*Time of Potential Violation: \_\_\_\_\_  am  pm

\*Name of Business or Establishment: \_\_\_\_\_

\*Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

\*Nature of Complaint:

I observed the following violation(s) within a **FOOD SERVICE or BAR** establishment:

(You may choose more than one)

- Smoking inside, including but not limited to the dining area, bar area, restroom, or entryway
- Ashtrays present
- No Smoking signs not posted
- Smoking in kitchen, break room or other non-public area
- Smoking in an outdoor area during designated non-smoking hours
- Person in charge fails to inform violator(s) to stop smoking
- OTHER: Please describe in detail below:

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\*Did you bring this to the attention of the manager prior to filing this complaint?  Yes  No

If yes, describe in detail:

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\*Please read the statement and check the box:

- I understand that all of the information regarding this complaint becomes public record. I understand that my name, if included below, may be released only upon request. While my name and contact information is not required, it may aid in the investigation of my complaint.

## Optional:

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_